

Town of Port McNeill

# MANUFACTURED HOME PARK BYLAW

Bylaw No. 672, 2016

TOWN OF PORT MCNEILL  
BYLAW NO. 672, 2016

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**TOWN OF PORT MCNEILL  
BYLAW NO. 672, 2016**

Being a Bylaw to regulate the establishment, extension, design and servicing of manufactured home parks, pursuant to Section 298 of the Local Government Act

**NOW THEREFORE** the Council of the Town of Port McNeill in open meeting assembled enact as follows:

**INTERPRETATION AND ADMINISTRATION**

**Title**

- 1.01 This bylaw may be cited as “The Town of Port McNeill Manufactured Home Parks Bylaw No. 672, 2016”.

**Application**

- 1.02 This bylaw shall be applicable within the boundaries of the Town of Port McNeill.

**Definitions**

- 1.03 In this bylaw, unless the context otherwise requires,
- ANCILLARY BUILDING** means a building for the common use of the tenants and includes recreation buildings, laundry and other service facilities;
- APPROVAL** means approval in writing;
- BUFFER AREA** means the buffer area described in Section 4.08;
- COUNCIL** means the Council of the Town of Port McNeill;
- DOUBLE BLOCKING** means a system of blocking in which blocks of alternate courses are placed at 90 degrees;
- FLOOR AREA** means an area of a manufactured home that is occupied or intended for occupancy but does not include exits or attics, crawl or duct spaces;
- INSPECTOR** means the Building Inspector or such other person appointed by the Council to administer this bylaw;
- MEDICAL HEALTH OFFICER** means the Medical Health Officer appointed under the Health Act for the territorial jurisdiction of the area in which a manufactured home park is located;

**MANUFACTURED HOME** means a structure, whether or not ordinarily equipped with wheels, that is

- a) designed, constructed or manufactured to be moved from one place to another by being towed or carried,
- b) used or intended to be used as a living accommodation; and
- c) that conforms with the CAN/CSA Z240 MH Series at the time of manufacture;

**MANUFACTURED HOME AREA** means that part of a manufactured home park used primarily for installed manufactured homes, including permissible additions, and which is not used for buffer area, roadways, owner's residential plot, the procuring and treatment of water, collective sewage treatment, effluent disposal from a collective sewage treatment plant, garbage disposal, or ancillary buildings;

**MANUFACTURED HOME PARK** means land used or occupied by any person for the purposes of providing spaces for the accommodation of two or more manufactured homes and for imposing a charge or rental for the use of such space;

**MANUFACTURED HOME SITE** means a site in a manufactured home park, which is rented or intended to be rented to a tenant for the purpose of being occupied by a manufactured home;

**MANUFACTURED HOME PAD** means that portion of a manufactured home space, designated, designed and prepared for the support of a manufactured home. It may contain service connections;

**OWNER** means an owner, agent, lessor, or manager of, or any person who operates, a manufactured home park;

**POTABLE WATER** means water which is approved for drinking purposes by the Ministry of Health;

**ROADWAY** means an allowance within a manufactured home park part or all of which is made suitable for normal vehicular use so vehicles can gain access to abutting spaces;

**UTILITY SERVICE BUILDING** means a building or structure providing for public utility facilities for water, sewer, electrical, telephone and similar services, established by the municipality, regional district, by another government body or by a company regulated by statute.

Prohibitions

- 1.04 No person shall:
- (1) locate, establish, construct, alter, extend, expand, subdivide or operate a manufactured home park; or
  - (2) cause or allow a manufactured home to be parked or to remain in a manufactured home park in contravention of this bylaw.

Non-conforming  
Manufactured homes

- 1.05
- (1) Subject to section 105 (2) the provisions of this bylaw do not apply to a manufactured home park or any part of a manufactured home park existing prior to coming into force of this bylaw.
  - (2) No person shall be compelled to upgrade existing parks to the standards of this bylaw; but any upgrading shall not result in further violation of this bylaw and expansion shall meet bylaw provisions.
  - (3) Existing manufactured homes that do not meet Canadian Standards Association Standard Z-240 standards/ specifications shall be permitted to relocate or move into a manufactured home park developed prior to the adoption of this bylaw only if brought up to Z-240 standards with respect to electrical service and if the gas and heating systems are in accordance with Section 3.07 of the bylaw.

Administration

- 1.06
- (1) The Building Inspector or such other person appointed by the Council shall administer this bylaw.
  - (2) Persons appointed under subsection (1) may enter any manufactured home park at any reasonable time for the purpose of administering or enforcing this bylaw.

Offense

- 1.07
- (1) It shall be unlawful for any person to cause, suffer or permit the establishment, extension, or operation of a manufactured home park in contravention of this bylaw or otherwise to contravene or fail to comply with this bylaw.
  - (2) It shall be unlawful for any person to prevent or obstruct any official appointed under subsection (1) of section 1.06 from carrying out his duties under this bylaw.
  - (3) Any person who violates any provisions of this bylaw is liable on summary conviction to a penalty not exceeding one thousand dollars (\$1,000.00), and also the cost of the prosecution.

- (4) Each day during which such violation is continued shall be deemed to constitute a new and separate offence.
- (5) Upon conviction, the court may direct that no prosecution under subsection (2) may be made, with respect to the continuance of the violation, for such period of time as it directs.

Severability

- 1.08
- (1) If any section, subsection, sentence, clause, gender neutral/singular plural language, or phrase of this bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this bylaw.

MANUFACTURED HOME PARK APPLICATION, APPROVAL, AND PERMIT

Application  
Plans and  
Specifications

- 2.01 All applications for approval of plans and specifications shall be made in writing and shall contain
- (1) the name and address of the applicant;
  - (2) the intended use of the land;
  - (3) a physical address of the location of the land and the legal description of the land on which the proposed manufactured home park is to be established, constructed, altered, or extended;
  - (4) a map showing the location of the source of the proposed water supply, and the location and extent of the area proposed for sewage disposal, wastewater disposal, and garbage disposal;
  - (5) two full sets of working drawings to scale showing:
    - (a) the area dimensions and legal description of the parcel of land;
    - (b) the dimensions and location of the buffer area;
    - (c) the number, location, dimensions, and designation of all manufactured home spaces, and location and dimensions of all roadways, the owner's residential plot (if any), and, recreation area;
    - (d) the dimensions and location of all ancillary buildings, the owner's residence, and other structures;

- (e) the internal layouts of all service ancillary buildings and other structures, apart from the owner's residence;
- (f) the location and details of the source of water, treatment plants, water distribution lines and outlets;
- (g) the location and details of all connections to the sewer, sewer-lines, septic tank(s) and sub-surface disposal field, or other private sewage-treatment plants and disposal methods;
- (h) the location and details of all on-site garbage and refuse-disposal areas;
- (i) a north arrow and notation of the scales used;
- (j) a general landscaping plan for the site;
- (k) all water courses or waterfrontage within or adjacent to the land concerned;
- (l) all steep banks or slopes within or adjacent to the land concerned; and
- (m) the relationship of the proposed manufactured home park to adjacent roads.

Approval and Permit

- 2.02
- (1) No person shall establish, construct, alter or subdivide a manufactured home park until written approval of detailed plans and specifications is received and permit issued by the Inspector.
  - (2) Written approval and permit under subsection (1) shall not be given until a sewage disposal permit has been issued, water supply and system and garbage disposal method has been approved by the authority having jurisdiction.
  - (3) The Inspector shall examine each complete application for a manufactured home park permit and shall notify the applicant in writing within 60 days either that the permit is issued or that it is refused.
  - (4) The Inspector may:
    - (a) require the applicant to provide additional relevant information, including but not limited to topographic and soil condition data;

- (b) conduct inspections and tests in the vicinity of the site of the proposed manufactured home park.
- (5) If the issuance of a manufactured home park permit is refused, the Inspector shall notify the applicant in writing of the reasons for refusal.
- (6) Applicant may appeal to the Board of Variance with respect to relaxation of provisions within the jurisdiction of the Board of Variance, (subject to section 498 of the Local Government Act).
- (7) A manufactured home park permit shall permit the establishment of a manufactured home park on the land concerned only in compliance with the manufactured home park plan approved and permit issued.
- (8) If, after the issuance of any permit, the construction authorized thereunder be not commenced within 6 months from the date thereof, or if, after the commencement of a period of 6 months through any cause other than weather conditions, strikes or lockouts, or if the work be not carried on continuously and in a bona-fide manner such permit shall be void, and the work shall not be again commenced until a new permit shall have been issued and fee paid.
- (9) Fees
  - (a) Each initial application for a manufactured home park permit submitted shall be accompanied by an application fee of Twenty-five Dollars (\$25.00) for the first manufactured home space and Ten Dollars (\$10.00) for each additional manufactured home space shown in the manufactured home park plan.
  - (b) Each application for renewal of a manufactured home park permit shall be accompanied by an application fee of Two Dollars (\$2.00) for each manufactured home space shown in the manufactured home park plan.
  - (c) The charge for permits for the construction of buildings or structures in the manufactured home park shall be the same as specified in the Town of Port McNeill Building & Plumbing Bylaw.
  - (d) The value of construction shall be the contract price together with a reasonable allowance for extras or such construction value to be calculated or fixed by the Building Inspector according to the submitted plan and specifications.
- (10) No application for a manufactured home park permit shall be accepted for processing unless it includes all documents, information and fees required in Sections 2.01 and 2.02.



GENERAL PROVISIONS

- 3.01           (1)   No person shall locate a manufactured home or owner's residence except on a well-drained site that is at all times free of stagnant pools, and is graded for rapid drainage.
- (2)   (a)   Notwithstanding any other provisions of this bylaw, no building or structure, excepting fences or signs or water related structures of buildings such as pump houses and boathouses shall be constructed, reconstructed, altered, moved or extended, nor manufactured home located, with the underside of the floor system of any area used for habitation, business, or storage of goods damageable by floodwaters, or in the case of a manufactured home, the ground level on which it is located, lower than 5 feet above the natural boundary of any nearby watercourse or within 50 feet of the natural boundary of any nearby watercourse.
- (b)   Where landfill is used to achieve the required elevation, no portion of the landfill slope shall be closer than the above distance from the natural boundary, and the face of the landfill slope shall be adequately protected against erosion from floodwaters.
- (c)   Provided that with the approval of the Deputy Minister of Environment, or his Designate, these requirements may be reduced.
- (d)   For the purposes of the subsection, the following definitions shall apply:
- "Natural Boundary"   means the visible high-water mark of any lake, river, stream or other body of water where the presence and action of the water are so common and usual, and so long continued in all ordinary years, as to mark upon the soil of the bed or the lake, river, stream, or other body of water, a character distinct from that of the banks thereof, in respect to vegetation, as well as in respect to the nature of the soil itself.
- "Watercourse"       is any natural or man-made depression with well defined banks and a bed two feet or more below the surrounding land serving to give direction to a current of water at least six months of the year or having a drainage area of one square mile or more or as

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required by an Official of the Ministry of  
Environment of the Province of British  
Columbia.

- 3.02 All parcels or parts of land included in a manufactured home park site shall be contiguous.
- 3.03 The plumbing, electrical and building in any manufactured home park including additions and alterations shall comply with the bylaws or regulations in force in the territorial jurisdiction in which the manufactured home park is situate.
- 3.04
- (1) No manufactured home shall be located elsewhere in a manufactured home park than on a manufactured home area.
  - (2) No more than one manufactured home shall be located in a manufactured home space.
  - (3) Notwithstanding sub-section (1) no more than one unoccupied manufactured home for every ten manufactured home spaces in a park may be located in a designated storage area.
- 3.05 No person shall dispose of garbage or refuse or any sort of waste except in accordance with the arrangements made by the owner of the manufactured home park, and approved by the Medical Health Officer.
- 3.06 A copy of the plan required in Section 2.01 (e) and a copy of this bylaw shall be posted prominently and permanently in the manufactured home park office for the reference of the residents.
- 3.07 In manufactured homes located in a manufactured home park,
- (1) the installation and maintenance of all oil burners and oil-burning equipment and appliances using inflammable liquids as fuel;
  - (2) the storage and disposal of inflammable liquids and oils;
  - (3) the installation, maintenance, carriage, and use of compressed-gas systems
- shall be in accordance with the regulations of the Fire Marshall Act, or the Gas Act as the case may be.
- 3.08 All manufactured homes shall meet or exceed the Canadian Standards Association Standard Z-240, or A-277 as the case may be.
- 3.09 All connections to services shall be in accordance with the B.C. Building Code.

- 3.10 Any manufactured home located on a space shall be supported by “double blocking”.

MANUFACTURED HOME PARK  
DESIGN AND LAYOUT STANDARDS

General Purpose

- 4.01 The general purpose of these standards/regulations is to ensure the development of manufactured home parks in an environment appropriate for residential use.

Permitted Uses

- 4.02 Within a manufactured home park only the following may be located:
- (1) Manufactured homes;
  - (2) One dwelling unit for the accommodation of the owner/operator;
  - (3) Recreation areas;
  - (4) Identification signs;
  - (5) Common storage area for the storage of recreational vehicles, boats, etc.
  - (6) Buildings or structures ancillary to the above.

Signs

- 4.03 Identification signs to a maximum height of 6 feet above ground and to a maximum area of 32 square feet may be located at the principal entrance to the site.

Site Area

- 4.04 The minimum site area for the manufactured home park shall be 5 acres.

Density

- 4.05 The maximum density for a manufactured home park shall be 8 manufactured home units per acre.

Manufactured  
Home Space/Lot

- 4.06 (1) The minimum area for a manufactured home space shall be 3500 square feet.
- (2) The minimum frontage of each manufactured home space abutting an internal roadway right-of-way shall be 40 feet except in the case of manufactured home space abutting a cul-de-sac or a panhandle manufactured home space in which cases minimum frontage shall be 20 feet.

- (3) Each manufactured home space shall be clearly marked off by fence or other method.
- (4) All manufactured home spaces shall:
  - (a) be drained properly;
  - (b) be clearly numbered;
  - (c) have a clearly discernible manufactured home pad of compacted gravel or surfaced with asphalt or concrete pavement. Manufactured home pads shall have a maximum 6% longitudinal and/or 15% cross or crown gradient.

Site Coverage

4.07

- (1) The manufactured home and additions to it, exclusive of a carport, shall not cover more than 35% of the manufactured home space upon which it is situated.
- (2) The addition to a manufactured home, exclusive of a carport shall not be larger in area than 20% of the floor area of the manufactured home.

Buffer Areas

4.08

- (1) To provide a buffer area, the manufactured home spaces shall be located not less than 25 feet from that boundary of the park abutting a public street or highway and not less than 15 feet from the remaining boundaries of the park. These setbacks/ buffer areas shall be suitably landscaped.
- (2) The following are not allowed in buffer areas:
  - (a) recreation or service areas, except for waterfront recreation or amenity areas;
  - (b) manufactured home area or an owner's residential plot;
  - (c) building or structure, except a sign, which may only be placed within 25 feet of any highway, and a fence and a wall;
  - (d) garbage-disposal area and part of any private sewage-disposal system, other than such parts of such system as may be underground;

- (e) except where danger is involved, removal of plant material nor deposit or removal of any substance of which land is composed, except as a part of a recognizable beautification scheme;
  - (f) vehicle parking area.
- (3) The only roads permitted in the buffer area are those which cross it as close to right angles as practicable and connect directly with the road system contained within the remainder of the manufactured home park. no road shall traverse the buffer area and give direct access from any public highway to any manufactured home space.
- (4) Where a manufactured home park is separated from Neighbouring property by a body of water, then notwithstanding Section 4.08 (1)
- (a) for the purpose of establishing the buffer area, the manufactured home park boundary shall be deemed to be the centre line of that body of water; and
  - (b) a building or buildings to house boats or dressing-rooms may be located on land adjoining waters that are suitable for small-boat navigation at low water, so long as the buildings are not within 25 feet of any other boundary.

Set Backs

4.09

- (1) No manufactured home shall be located within 20 feet of the boundary of a manufactured home pad.
- (2) No part of any manufactured home or any addition shall be located:
  - (a) within 6 feet of internal access road right-of-way or common parking area;
  - (b) within 5 feet of rear and side manufactured home space lines.
- (3) No building or structure shall exceed 25 feet in height.

Groups and Clusters

4.10

- (1) Groups or clusters of manufactured homes may be placed on a combined space where the area of the combined space is equal to the minimum space area required for an equal number of manufactured homes on standard spaces, and where the minimum setbacks are honoured on the combined spaces perimeter line and between manufactured homes.

- (2) Notwithstanding section 4.06 (1) and (2) each manufactured home in a group or cluster shall have its own space which shall be clearly marked off by suitable means.

Skirtings

4.11

- (1) Skirtings shall be installed within 60 days of installation of a manufactured home on a manufactured home pad and shall have two easily removable access panels of a minimum width of 4 feet, one providing access to the area enclosed by the skirting for inspecting or servicing the service connections to the manufactured home. Such an access panel shall be located close to the point at which such services are located under the manufactured home; and the other providing access to the area enclosed by the skirting for storage.
- (2) Skirtings shall be factory prefabricated or of equivalent quality and shall be painted or prefinished so that the design and construction shall complement the main structure.
- (3) Skirting shall have two screen openings, each with minimum area of 2 square feet, for the purpose of providing cross ventilation beneath the manufactured home.

Permissible Additions

4.12

- (1) No additions or accessory structures to manufactured homes are permitted, except:
- (a) carports;
  - (b) shelters against sun or rain (ramadas);
  - (c) vestibules of a maximum size of 40 square feet;
  - (d) rooms (cabanos) added to a manufactured home; provided that any such added room shall have an exit or access to exit other than through the manufactured home, and further, that any such additional room is not used as an exit or access to exit from any manufactured home; provided in all cases that the means of egress from the manufactured home or additional room is not restricted or diminished by any part of the addition.
- (2) All attached or accessory structures such as porches, sun rooms, additions and storage facilities shall be factory prefabricated units or of an equivalent quality and shall be painted or pre-finished so that the design and construction shall complement the main structure.

- (3) All attached or accessory structures shall require a building permit and shall comply with the requirements of the B.C. Building Code.

Parking  
(off-roadway)

- 4.13 (1) One level easily accessible car-parking space shall be provided near each manufactured home. In addition, for every 2 manufactured homes on a combined space, one additional parking space shall be provided.
- (2) Parking spaces shall be free of mud, be graded for proper drainage and be paved or dust free.

Owner's Residential  
Plot

- 4.14 (1) An owner's manufactured home space shall be permitted within a manufactured home park if the area of the plot is not less than 3500 square feet when the residence is a manufactured home unit and 6000 square feet when the residence is a conventional dwelling unit.
- (2) An owner's manufactured home space shall include sufficient area to provide one off-street parking space for owner's use and minimum of 2 parking spaces for visitors and customers.

RECREATION AREA

- 5.01 (1) Not less than 5% of the gross site area of the manufactured home park shall be devoted to tenant's recreational uses, and shall be provided in a convenient and accessible location. For the purpose of calculating recreational space requirement, any indoor recreational space provided shall be counted as double its actual area.
- (2) The recreation areas shall not include buffer areas, parking areas, ancillary buildings, manufactured home spaces, driveways and storage areas.
- (3) In manufactured home parks where more than 10,000 square feet of recreation space is required, two or more recreational areas may be provided.
- (4) Recreation areas in the manufactured home park, except indoor recreation facilities, shall be of a grass or asphaltic surface and shall be properly landscaped.

ACCESS, ROADWAYS AND WALKWAYS

Access

6.01

- (1) No manufactured home park shall be established or extended unless the highway access to the manufactured home park is approved by the authority having jurisdiction.
- (2) A second access from a public highway separated by at least 200 feet from the first access, shall be provided to each manufactured home park containing 50 or more manufactured home spaces.

Roadways

6.02

- (1) All manufactured home spaces, owner's residential plot, storage areas and service buildings as well as other facilities where access is required shall have access by internal street systems.
- (2) Minimum roadway width requirements shall be as follows:
  - (a) Access to and from a manufactured home park shall have a minimum surfaced width of 22 feet and right-of-way of 50 feet. No parking shall be allowed on the access road.
  - (b) Collector or distributor roads:
    - (i) with parking on both sides shall have a minimum surfaced width of 36 feet and a right-of-way of 46 feet.
    - (ii) with parking on one side shall have a minimum surfaced width of 28 feet and a right-of-way of 40 feet.
    - (iii) with no parking shall have a minimum surfaced width of 20 feet and a right-of-way of 40 feet.
  - (c) Minor roadways:
    - (i) cul-de-sacs and two-way minor roads shall have a minimum paved width of 16 feet and a right-of-way of 40 feet.
    - (ii) one-way minor roads shall have a minimum paved width of 14 feet and a right-of-way of 40 feet.
    - (iii) one-way minor roads shall not exceed 500 feet in length.
    - (iv) cul-de-sacs shall not exceed 300 feet in length.



- (v) parking shall not be permitted in minor roadways except in dust free or paved parking bays.
- (3) All roads in the manufactured home park shall be paved, well drained and maintained.
- (4) Dead end roads and cul-de-sacs shall have a turning circle right-of-way at the dead end with a radius of at least 40 feet.
- (5) Roads shall be adapted to the topography, and shall have suitable gradient for safety of traffic.
- (6) A manufactured home park which adjoins, abuts or faces an area in which curbs, gutters and piped storm drainage are required shall have curbs, gutters and piped storm drainage installed.

#### WATER SUPPLY

- 7.01 The owner of a manufactured home park shall provide a water supply system to furnish a constant supply of potable water that is under a minimum working pressure of 30 pounds per square inch or not over a maximum working pressure of 50 pounds per square inch at all outlets. Such a water system shall be designed in accordance with the plumbing regulations or with the bylaws or regulations in force in the territorial jurisdiction, in which the park is situate.
- 7.02 Potable water shall be distributed to:
  - (1) each ancillary building, if required;
  - (2) each manufactured home space;
  - (3) stand pipes or hydrants, if required;
  - (4) all hose bibs.
- 7.03 Water shall not be distributed to any terminal from which the water would not be intercepted by an approved sewage fixture, excepting hose bibs, stand pipes and hydrants.
- 7.04 Each water distribution branch-line serving a mobile home space shall have a minimum diameter of three-quarters inch.

SEWAGE SYSTEMS

- 8.01 The owner of a manufactured home park shall provide for the disposal of all waste water and of all body wastes that are generated within the mobile home park by providing a sewage system connected to all plumbing fixtures and sewage laterals in the manufactured home park.
- This sewage system shall be designed in accordance with the plumbing regulations or with the corresponding bylaws or regulations in force in the territorial jurisdiction, in which the park is situate.
- 8.02 In each manufactured home space a lateral sewer terminus shall be gas tight, protected from mechanical damage and protected from storm water infiltration.
- 8.03 All outdoor vents where required shall extend 7 feet above the surrounding grade. Outdoor vents shall be securely fastened to a four-by-four-inch minimum wood-preservative-treated cedar post securely embedded in the ground or have equivalent support.
- 8.04 A cleanout shall be installed wherever a sewer-line changes direction more than 45 degrees. All outdoor cleanouts shall be cast iron that shall be accessible; their position shall be indicated on the ground. All parts of any cleanout extension shall be cast iron and terminate at a protected location either below access covers or in a concrete pad. A cleanout may be omitted at the upstream end of a sewer-line serving mobile homes, provided that the uppermost terminus services a mobile home and is designed and installed for use as a cleanout point.
- 8.05 For the purpose of determining pipe sizes, each manufactured home space shall be considered as having a hydraulic load of 8 fixture units.

SEWAGE DISPOSAL

- 9.01 The owner of a manufactured home park shall provide for the disposal of all sewage and waste water from a sewer system by causing the sewer system to discharge into a public or into a private sewage disposal system. The design and installation of a private sewage disposal system shall conform to the requirements of the Health Act or the Pollution Control Act as the case may be.

GARBAGE DISPOSAL

- 10.01 (1) The owner of a manufactured home park shall dispose or arrange for disposal of garbage or refuse.

- (2) If the owner of a manufactured home park establishes one or more depots within the park for the collection of garbage and refuse he shall
  - (a) provide fly-tight metal containers in ample number;
  - (b) maintain the containers so that they shall not become foul-smelling, unsightly, or a breeding place for flies.
- (3) If garbage is to be disposed of on the site, the methods and locations shall be in accordance with the Pollution Control Act.

#### FIRE HYDRANTS

- 11.01 Fire hydrants meeting the requirements of the municipality shall be installed and connected to the internal water supply of a manufactured home park such that no manufactured home space is beyond 400 feet from a fire hydrant, as measured along the internal and/or external roadway system.

#### STREET LIGHTING

- 12.01 Street lighting shall be installed and maintained to adequately illuminate the traveled portion of the roadway at the following locations:
- (1) The intersection of access roads and public highways;
  - (2) All internal intersections;
  - (3) The turning circle of cul-de-sacs;
  - (4) Any point at which an internal roadway changes direction 30 degrees or more.

#### SUPERVISION AND REPORTING

- 13.01 The owner shall maintain all park equipment in or on the manufactured home park in a clean, safe, and sanitary condition.
- 13.02 Every manufactured home park shall be kept free of inflammable debris and rubbish at all times.
- 13.03 Fires shall be made only in stoves, incinerators, or other structures designed for that purpose.
- 13.04 The owner shall report the installation or replacement of permitted additions in the manufactured home park, with the exception of skirtings, to the authority having jurisdiction over the manufactured home parks.

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- 13.05      The tenant shall first obtain a letter of permission from the park operator and then a building permit before commencement of construction of additions, including separate buildings or structures on a manufactured home space.

Bylaw No. 158 and any amendments thereto are hereby repealed.

READ A FIRST TIME this 17 day of October, 2016.

READ A SECOND TIME this 17 day of October, 2016.

READ A THIRD TIME this 07 day of November, 2016.

RECONSIDERED AND ADOPTED this 21 day of November, 2016.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

I hereby certify that this is a true and correct copy of Bylaw No. 672, 2016 as adopted.

  
\_\_\_\_\_  
Administrator